# **Minutes of the Executive Committee – APPROVED**

## **Feb. 10, 2022 (Zoom, business conducted)**

**Convener:** Tim Tryjankowski

**Officers Present:** Tim Tryjankowski (Chair), Don Erb (Vice Chair), Catherine Donnelly (Secretary)

**Executive Members Present:** Rachel Blane, Lynn Emminger, Hugh Jarvis (alternate for Jessica Byerly Coram), Chris Keough, Tim Matthews, RJ Multari, Marlo Roetzer, Melinda Saran, Eileen Sirianni, and Krystal Testa.

**Absent/Excused:** Brianna Bennett, Ed Brodka, Jessica Byerly Coram, Ray Dannehoffer, Andrew Fogelsonger, Janiece Jankowski, Carl Lam, Dom Licata, Fred Stoss

**Members/Guests**: Vivian Jimenez, Kimberly Krzemien, Virginia Stever

**Parliamentarian:** Rachel Poole

**Staff:** Jessica Naish

**Recorder**: Catherine Donnelly

**Meeting** **called to order** by Tim Tryjankowski at 3:01 p.m.

**Quorum** **reached**: 9 members and 3 officers present.

***Supporting documents in Box.com folder in***   
[***Professional Staff Senate/ Meetings/ Executive Committee Meetings/02-10-2022***](https://buffalo.box.com/s/3pnm6plwg2w83k3q9wqsd3d02mmdrqfp)

## ****PRESENTATION OF AGENDA –**** Tim Tryjankowski

* Motion to adopt [Agenda:](https://buffalo.box.com/s/5hrh5p9955busvhbai3y898tyxr9d0tz) **RJ Multari (Chris Keough). Passed.**

## ****REVIEW OF PAST MINUTE(s) –**** Tim Tryjankowski

* Minutes available in Box folder.
* Motion to approve [Minutes from Jan. 13, 2022](https://buffalo.box.com/s/9m6adtdwafh0csx30cyllj0wj2fffkn7)**: Marlo Roetzer (Lynn Emminger). Passed.**

## ****CHAIR’S REPORT –**** Tim Tryjankowski

* SUNY Governance award will be announced soon. I think UB could have won again, but cannot apply for a few more years.
* Middlestates accreditation will start soon, please let us know if you or other professional staff are asked to join the working groups.
* Comprehensive Fee letter was sent to students about the five-year broad-based fee plan. UUP Buffalo Chapter objects to include language that states that the broad-based fee increases are to be used to fund state-mandated costs (collective bargaining, negotiated contractual increases, increased fringe benefits, and minimum wage increases), as well as for access to vital scholarly information resources and technology that support the learning and research needs of UB students.
* This puts the unions in the middle although GOER negotiates the terms. SUNY should be properly funded by the state. Discussion on this topic included sharing that this language has been included for years in the letter and other sources of information to students. Also, does this mean that raises are guaranteed in future years?
* If you want to support increased SUNY budgets by sending your legislators a letter go to https://actionnetwork.org/letters/sunys-campuses-and-public-teaching-hospitals-need-your-support/. We encourage all members of the campus community to participate.
* **Motion to receive: Lynn Emminger (Tim Matthews). Passed.**

## ****VICE-CHAIR’S REPORT –**** Don Erb

* *Awards Committee:* Voting for Chancellor’s Award for Professional Services is done. Outstanding Service, and Outstanding Service to the Professional Staff Senate awards are open now and due March 9. Visit the website for details.
* *Budget Advisory Committee:* No update.
* *Constitution and Bylaws:* Reviewing annual governing documents. Proposed issue to be discussed later.
* *Election Committee:* No update.
* *Inclusion and Diversity:* Research into a new initiative about Clemens and the kind of advocate he was for minority groups. Also asked for more inclusive language in future Chancellor awards with SUNY.
* *Marketing and Communication:* No update.
* *Recreation and Wellness Committee:* Mark Sorel is getting started as chair. Also talked to Michele Poitras from HR about joint programming options. Also, UB Step Challenge planned for April.
* *Retirees Committee*: Working on a panel event.
* *Staff Development / Welcome Committee*: June 9 is proposed date for a welcome for new employees.
* *Sustainable Living Committee:* Planning Lake LaSalle cleanup event on the first Saturday in May.
* **Motion to receive: Hugh Jarvis (Melinda Saran). Passed.**

## ****SECRETARY’S REPORT –**** Catherine Donnelly

* **No report**

## ****UNFINISHED BUSINESS****

* Need to reopen the voting districts issue. In January, the EC voted to send an election proposal to the general membership that would disband the five areas and follow UB’s department and decanal organization. After a review by Constitution and Bylaws, it was determined that there needs to be a process for how to seat an Executive Committee if the Areas are disbanded in favor of departments.
  + There is awareness that most UB professional staff do not understand the Areas or who their senators are and that the EC is a group of more involved staff who can figure out who they represent. Thus, simplifying the election process to increase overall participation is still a goal.
  + Discussion focused on a simple solution of mapping the future EC to follow the current five Areas. The current bylaws are generic enough to allow for a new description of the Areas to be overlaid. However, the original goal was to disband the Areas.
  + The current proposal would take effect in January 2023 which means that the next EC would take effect after that election cycle. Question about how many EC members would be included in the new process.
  + **Motion to send the election proposal back to the Constitution and Bylaws committee to clarify all language within 30 days**: **Don Erb (Melinda Saran). Passed with one abstention by RJ Multari.**
  + **Secretary will hold the previous motion until this motion is resolved.**
* Tim read the [land grant acknowledgement](https://buffalo.box.com/s/rvo4i7tn2zyl6w7frqgjm5pfnlfdhauz). This will be shared with all PSS staff, on the website and will be read before the next General Membership meeting. It is the recommendation of the Inclusion and Diversity Committee that the statement will be read at general membership meetings and events, if possible, knowing and understanding that it is a choice to read it.
* Need to hear the results of the tree survey. Will seek this info.
* We are hearing that some members have had their telecommuting agreements approved after being denied originally. Please continue to share successes and issues.

****NEW BUSINESS****

* **Nominations for elections will be coming in March.**
* **Shared Governance Day will be March 1.**
* **We are ordering more of the buffalo plaques for future winners. The cost was about $250 and approved by the Budget Advisory Committee.**
* **Need to approve the** [agenda for the Feb. 24 meeting](https://buffalo.box.com/s/jrw1orixjl7g85eay1iwniamhd14jyvf)**. Ron Raccuia, EVP Pegula Sports and Entertainment/President ADPRO Sports, will be joining us to present an update on the Buffalo Bills and their proposed stadium. A concern was raised about how the Pegula’s have been involved in fracking. Can ask about private and personal funding of the stadium.**

**Motion to accept the agenda: Melinda Saran (RJ Multari) Passed**

ADJOURNMENT

**Meeting ended at 4:16 p.m.**

*Attendance sign in sheet(s) available through the PSS office.*  
*Meeting audio recording available through the PSS office.*